# Insurance Inventory checklist

* Fill in this checklist and keep it up to date to make sure you’re ready to make a claim with your insurance agency in the event of a disaster.
* Make sure to include items both big (for example, furniture) and small (for example, jewellery).
* The more detail you can provide for each item, and the more supporting documentation you have (for example, photographs and receipts), the easier it will be to make a claim if the item is destroyed or damaged.
* Receipts are the best way to show proof of ownership, but if you can’t find the receipt then you could use other documents like instruction manuals, photographs, valuations, bank statements, or statements from third parties.
* In addition to maintaining this checklist, make sure you speak with your insurer to check you have the right level of coverage for your home and belongings, and make electronic copies of documents like your Will, your rental agreement, your prescriptions, and other important paperwork.

## Example table

| **Example item** | **Make/Model** | **Date of purchase** | **Purchased from** | **Cost** | **Notes** |
| --- | --- | --- | --- | --- | --- |
| *Fridge (example)* | *Hisense 205L (example)* | *24/01/2021 (example)* | *Harvey Norman (example)* | *$549 (example)* | *Information here could include a link to a picture, a link to the receipt, notes on the condition of item, or other relevant information.* |
| *Dining room table (example)* | *Unknown (example)* | *2011 (example)* | *Private seller (example)* | *$200 (example)* | *Bought second-hand from friend. Wooden, rectangular table, 70cm x 133cm. Some scratches on surface.*  |
| *Leather jacket (example)* | *Milani Biker Jacket (example)* | *25/04/17 (example)* | *The Iconic (example)* | *$99 (example)* | *Good condition. Rarely worn. Picture attached.* |
| *Vacuum cleaner (example)* | *Hoover Tornado (example)* | *2018 (example)* | *Unknown (example)* | *Unknown (example)* | *Cannot recall purchase or find receipt. The current retail price is $149.* |

## Kitchen

| **Kitchen item** | **Make/Model** | **Date of purchase** | **Purchased from** | **Cost** | **Notes** |
| --- | --- | --- | --- | --- | --- |
| Fridge | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Freezer | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Dishwasher | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Microwave | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Toaster | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Kettle | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Glasses | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Mugs | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Cookware | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Cutlery | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Knives | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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## Living Room

| **Living Room item** | **Make/Model** | **Date of purchase** | **Purchased from** | **Cost** | **Notes** |
| --- | --- | --- | --- | --- | --- |
| TV | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| TV table | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Speaker set | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| DVD Player | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Couch(es) | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Chair(s) | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Cushions | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Table(s)  | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Bookshelf | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Lamp(s) | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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## Dining Room

| **Dining Room item** | **Make/Model** | **Date of purchase** | **Purchased from** | **Cost** | **Notes** |
| --- | --- | --- | --- | --- | --- |
| Dining room table | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Dining room chair(s) | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Cabinet | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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## Office

| **Office item** | **Make/Model** | **Date of purchase** | **Purchased from** | **Cost** | **Notes** |
| --- | --- | --- | --- | --- | --- |
| Desk | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Computer | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Monitor | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Computer speakers | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Keyboard | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Mouse | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Office chair | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Office bookshelf | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Modem | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Printer | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Desk lamp | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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## Bedroom

| **Bedroom item** | **Make/Model** | **Date of purchase** | **Purchased from** | **Cost** | **Notes** |
| --- | --- | --- | --- | --- | --- |
| Bed | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Bedside table(s) | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Cabinet/wardrobe/drawers | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Clock radio | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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## Clothing

| **Clothing item** | **Make/Model** | **Date of purchase** | **Purchased from** | **Cost** | **Notes** |
| --- | --- | --- | --- | --- | --- |
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## Jewellery

| **Jewellery item** | **Make/Model** | **Date of purchase** | **Purchased from** | **Cost** | **Notes** |
| --- | --- | --- | --- | --- | --- |
| Wedding ring | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Necklace | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Earrings | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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## Laundry

| **Laundry item** | **Make/Model** | **Date of purchase** | **Purchased from** | **Cost** | **Notes** |
| --- | --- | --- | --- | --- | --- |
| Vacuum cleaner | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Washing machine | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Tumble-drier | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Laundry cabinet | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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## Garage

| **Garage item** | **Make/Model** | **Date of purchase** | **Purchased from** | **Cost** | **Notes** |
| --- | --- | --- | --- | --- | --- |
| Lawnmower | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Electric screwdriver | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Whipper-snipper | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Hammer | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Screwdriver set | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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